



VIVID-designinc.com

## PROJECT MANAGER

### Position Summary:

- Manages medium to large scope, moderately complex projects and programs

### Job Responsibilities:

- Applies project management methodologies:
  - a. Schedule development and management
  - b. Resource, risk, stakeholder, financial, procurement and communication management
  - c. Deliver projects within scope, on time, on budget and according to client requirements
- Compiles, analyzes, and presents project metrics
- Collaborates with clients, engineers, technicians, managers and other project stakeholders to achieve project objectives
- Works with and supports engineers, technicians and engineering managers across multiple engineering disciplines
- Completes project close-out activities, including documenting relevant project data in the Project Management Plan, preparing documents for archiving, communicating lessons learned to stakeholders and incorporating lessons learned into processes as appropriate
- Prepares and/or reviews complex progress and technical reports, delivers status and summary presentations to customers
- Provides input during the proposal development process

### Requirements:

- Bachelor's Degree: in welding, metallurgical or mechanical engineering preferred
- 4 to 5 years of engineering experience preferred
- 7 years project management experience in an engineering or manufacturing environment; PMP certification preferred
- 3 to 4 years of experience managing government programs and projects desired
- Solid understanding of engineering principles and procedures
- Relevant engineering experience in a manufacturing or research and development environment
- Demonstrated ability to manage complex projects

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